

Before commencing, inspect the training/work site to identify hazards and implement control measures. Findings must be recorded on the risk assessment. Continually monitor the site conditions for change and if new hazards appear, update the risk assessment.

Site address:		Date:	
Equipment and tools:		Job: (i.e. chipping, pruning, traffic control)	
First aid kit/Rescue kit location:			
Time JSA completed:	Time updated:	Time updated:	

Check-list	Y or N
1. Has a pre-work discussion been undertaken?	
2. Has a site inspection been conducted?	
3. PPE selected and good condition?	
4. Tools and equipment selected?	
5. Pre-start checks completed?	
6. Faulty tools and equipment repaired or tagged out if required?	
7. Does the group/crew understand the task?	
8. Exclusion zone established?	
9. Do you have sufficient water to keep hydrated?	

HAZARD = anything that has the potential to cause injury or harm	LIKELIHOOD = probability of being injured or harmed
RISK = the relationship between likelihood and consequence	CONSEQUENCE = severity of injury or harm

Identify the hazards - Calculate risk rating - Implement controls - Calculate risk rating

Hazards	Risk Rating	Controls	Risk Rating
Access (uneven ground trip hazards)			
Manual handling (dragging, lifting)			
Traffic (vehicular, pedestrian)			
Noise (machinery, chainsaw, chipper)			
Working at heights (falls)			
Mechanical (machinery, plant operation)			
Services (electricity, gas, water)			
Environmental (snakes, insects, plants)			
Chemical (herbicide, pesticide, fuels)			
Weather (heat, UV, cold, wind, storms)			

Risk matrix	Consequence				
	Insignificant	Minor	Moderate	Major	Catastrophic
Almost certain	H	H	E	E	E
Likely	M	H	H	E	E
Possible	L	M	H	E	E
Unlikely	L	L	M	H	E
Rare	L	L	M	H	H

Once control measures have been implemented, the entire work party must sign on to the JSA

Name	Signature	Name	Signature